

**Ebonyi State University**

**Office of the Registrar**

**PMB 53**

**Abakaliki-Nigeria**

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**Call for Pre-Qualification Documents from Interested and Competent Contractors**

**(1) BACKGROUND INFORMATION**

The project, New Staff Office Block, is part of the targeted Federal Government of Nigeria NEEDS Intervention (Phase I) to public Universities. The project execution has earlier commenced but is being re-advertised due to observed issues in the Procurement processes. Accordingly, the University Management hereby calls for pre-qualification from Interested and Competent Contractors for the execution of the Project.

**(2) SCOPE OF WORK:**

The scope of the work comprises the construction of new works starting from where the previous work stopped up to the 3rd floor including all finishings drainage and external works/landscaping.

**(3) ELIGIBILITY CRITERIA**

All interested Contractors are to submit the following pre-qualification documents arranged orderly and serially in the format outlined below. (Please note that disorderly arrangement of submitted documentation may lead to outright rejection of submission).

- (a) Evidence of Registration with Corporate Affairs Commission (CAC).
- (b) Tax Clearance Certificate of the Company for the years ending 2015, 2014 and 2013.
- (c) Certificate of Pension clearance with the Pension Reform Act 2004 (as amended) issued by PENCON and valid up to 31<sup>st</sup> December, 2016.
- (d) Certificate of compliance issued by Industrial Training Fund and valid up to 31st December, 2016.
- (e) National Database of the particulars categorization and classification of Contractor issue by the Bureau of Public Procurement.
- (f) Company Audited Account for the past 3 years 2015, 2014 and 2013.

General form of Affidavit of-

- (a) None of the company directors having ever been convicted by any Court of Law for any offence;
- (b) That the document submitted for bidding is not only correct but genuine and true;
- (c) None of the directors of the company is bankrupt or under receivership;
- (d) That none of the officers of the procurement entity is a former or present director, shareholder or has any pecuniary interest in the company.
- (h) Evidence of similar project carried out in the past 5 years including practical completion certificate (Not just award letters).
- (i) Comprehensive company profile and organizational structure.
- (j) Evidence of key staff Registration Certificate with relevant professional bodies,
- (k) Evidence of necessary equipment stating whether it is owned or leased or hired.
- (l) Letter stating Company's financial capability and the banking support/guarantee from a reputable Commercial Bank.

**(4) END OF SUBMISSION OF PRE-QUALIFICATION DOCUMENTS**

The well packaged Pre-qualification documents should be in sealed envelope labeled "New Staff Office Block NEEDS Intervention (Phase I)" and are to be returned **on or before 12 noon on July 25, 2016**. Documents submitted after 12 noon on the closing date will not be considered.

**All submissions should be addressed to:**

**Secretary to Tenders Board**

**c/o Registrar's Office**

**Ebonyi State University**

**ABAKALIKI**

Concerned Contractors, or their representatives, are invited to witness the technical bids opening by **12.30 p.m. on 25th July, 2016** at the Council Chambers, New WASP Auditorium, CAS Campus, Abakaliki.

**Signed**

**Dr. Sam N. Egwu**

**Registrar and Secretary to Council**